

**EXHIBIT A – Pricing Page**  
**ARFQ DCR2500000019**

Section	Description	Unit of Measure	Estimated Quantity	Unit Cost	Extended Cost
4	Minimum Trip fee	E.A	100	2344	234400
4	By Air - Medical transports - at cost plus daily rate markup	E.A	100	5326	532600
4	By Air - Non-Medical transports - at cost plus daily rate markup	E.A	90	4378	394020
4	By Air - Transport outside the continental United States and other states that are not within normal routes covered by vendor	E.A	10	7752	77520
4	Cost per mile: over the road transportation	E.A	1000	1	1000
4	Per Trip Surcharge for "special" pickups (court date, release date, Form VI, and specific pickup/ drop-off dates)	E.A	50	0.00	0
<b>Overall Total Cost</b>				<b>\$</b>	<b>-</b>

Quantities are Estimated for Bid purposes ONLY. This is not a guaranteed sale.

Please note: This information is being captured for auditing purposes.

Vendor must complete the pricing page in full as failure to complete the Pricing Page in its entirety will result in Vendor's bid being disqualified.

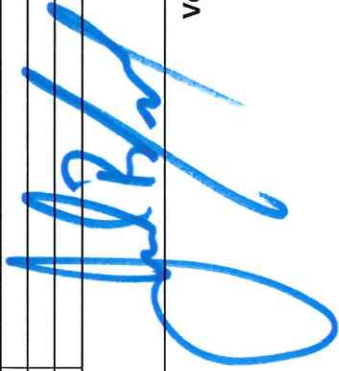
The Pricing Page contains a list of the Contract Services and estimated service volume. The estimated purchase volume for each item represents the approximate volume of anticipated purchases only. No future use of the Contract or any individual item is guaranteed or implied

Any product or service not on the Agency provided Pricing Page will not be allowable. The state cannot accept alternate pricing pages, failure to use Exhibit A Pricing Pages will lead to disqualification of vendors bid.

Vendor should type or electronically enter the information into the Pricing Page to prevent errors in the evaluation.

**BIDDER /VENDOR INFORMATION:**

Vendor Name:	US Corrections, LLC
Address:	PO Box 146
City, St. Zip:	Whites Creek, TN 37189
Phone No.:	615.352.9798 ext. 114
Email Address:	<a href="mailto:tscheek@prisonertntransport.net">tscheek@prisonertntransport.net</a>



Vendor Signature:

09.24.2024

Date:

STATE OF WEST VIRGINIA  
**PURCHASING AFFIDAVIT**

**CONSTRUCTION CONTRACTS:** Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

**ALL CONTRACTS:** Under W. Va. Code §15A-3-14, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

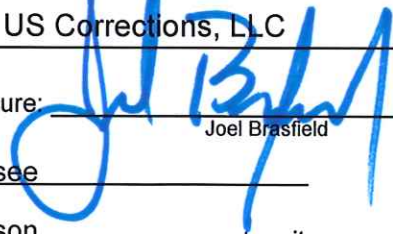
**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: US Corrections, LLC

Authorized Signature:  Date: 09.24.2024  
Joel Brasfield

State of Tennessee

County of Davidson, to-wit:

Taken, subscribed, and sworn to before me this 24th day of September, 2024.

My Commission expires 09.05.2028, 2024.

AFFIX SEAL HERE



NOTARY PUBLIC



Purchasing Affidavit (Revised 03/09/2019)

**DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.**

US Corrections, LLC

---

**(Name, Title)**

Tanisha Cheek, Business Development & Contracts Manager

---

**(Printed Name and Title)**

PO Box 146 Whites Creek, TN 37189

---

**(Address)**

615.352.9798 ext. 114 615.352.9737

---

**(Phone Number) / (Fax Number)**

tcheek@prisonertransport.net

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**(E-mail address)**

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

*By signing below, I further certify that I understand that this Contract is subject to the provisions of West Virginia code and rules and applicable adopted procedures; therefore, purchases and contracts violating West Virginia Code and rules are void and of no effect.*

US Corrections, LLC

(Company)

(Authorized Signature)

Representative Name, Title

Joel Brasfield President & General Counsel

(Printed Name & Title of Authorized Representative)

09.24.2024

(Date)

615.352.9798 ext. 114 615.352.9737

(Phone Number) (Fax Number)

**ADDENDUM ACKNOWLEDGEMENT FORM**

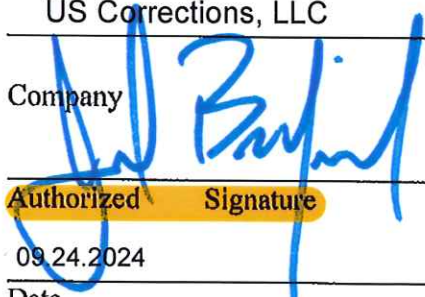
**SOLICITATION NO.:**

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification. Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received: **N/A**  
(Check the box next to each addendum received)

- |   |  |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

US Corrections, LLC  
\_\_\_\_\_  
Company  
  
\_\_\_\_\_  
Authorized Signature  
Joel Brasfield, President & General Counsel  
09.24.2024  
\_\_\_\_\_  
Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

REQUEST FOR QUOTATION  
ARFQ DCR250000019  
Inmate Transportation Services

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**Contract Manager:** Tanisha Cheek  
**Telephone Number:** 615.352.9798 ext. 114  
**Fax Number:** 615.352.9737  
**Email Address:** tcheek@prisonertransport.net



**NATIONWIDE PROVIDER OF PRISONER TRANSPORTATION  
AND EXTRADITION SERVICES**

**State of West Virginia  
Division of Purchasing**

**ARFQ DCR250000019  
Inmate Transportation Services**

**Due: September 25<sup>th</sup>, 2024, at 11:00AM**

POC: Tanisha Cheek  
*Director of Sales & Contracts*  
615-352-9798 ext. 114  
tcheek@prisonertransport.net

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- Attached: **INSURANCE CERTIFICATES**
- Attached: **DOT-FMCSA OPERATING AUTHORITY**
- Attached: **DOT-FMCSA COMPANY 'SNAPSHOT'**
- Attached: **W-9**
- Attached: **E-VERIFY MOU/Affirmative Action Plan**
- Attached: **RFP- DOCUMENTS/Completed and Signed**
- Attached: **TERMS and CONDITIONS**



# U.S. CORRECTIONS

Prisoner Transportation Services, Inc.  
100% Employee-Owned Company

PO BOX 171078  
Nashville, TN 37217  
PH: 615.352.9798  
FAX: 615.352.9737

[info@prisonertransport.net](mailto:info@prisonertransport.net)

Division of Warrants and Extraditions

August 20, 2024

## Re: Transmittal Letter

U.S. Corrections is part of the Nation's Largest Prisoner Transportation network and transports roughly 30,000 Offenders for over 1,200 federal, state, and local Government Agencies per year. We have thorough coverage Nationwide, and as a company with our corporate offices and business in Tennessee, we have the ability to perform all prisoner transportation and extradition services. We are confident that we are a great fit for the County's needs, and we will strive to demonstrate that confidence throughout this proposal.

Since our establishment in January of 2014, we have continued to exceed the expectations of our customers on all levels and have set the standard for the level of service in this industry. We recognize that you need a partner you can trust and a partner who understands the importance of secure and timely services, delivered at a fair price. We make every effort to meet these expectations, and we look forward to the opportunity of offering these services to the County.

Please contact me at 615-352-9798 ext. 114 with any questions regarding our proposal. Thank you again for your consideration.

### **Tanisha Cheek**

*Director of Sales & Contracts*

**U.S. Corrections, LLC**

Phone: 615-352-9798 Ext:114

Fax: 615-352-9737



## **COMPANY OVERVIEW**

U.S. Corrections, LLC, a Prisoner Transportation Services, Inc. owned company is part of the Nation's Largest Network of Prisoner Transportation providers. U.S. Corrections was founded in 2014 and was acquired by Prisoner Transportation Services in 2017 whom has been providing transport services since 2001. Authority to operate jointly was granted by the Federal Surface Transportation Board. U.S. Corrections currently contracts with hundreds of agencies throughout the United States and facilitates over 30,000 offender moves per year by both ground and air transport. U.S. Corrections owns multiple locations throughout the United States and is headquartered in Tennessee. In 2019, PTS become 100% employee owned. As a 100% Employee-owned company, we feel that our employees are motivated to provide these services with pride and passion. To put it plain, your business matters to us more.

U.S. Correction's goal is to provide safe, secure, and reliable prisoner transportation services. From the comprehensive training we provide our agents, to the attention we give to the maintenance of our vehicles, U.S. Corrections goes the extra mile to reach this goal. We continue to refine our operations, vehicle fleet, and training programs to ensure we remain not just the largest prisoner transportation company in the United States, but also the best in quality and reputation.



U.S. Corrections has thorough experience in transporting male and female inmates of all security levels, juveniles, and inmates with medical ailments. We handle all types of extraditions to include short notice, exact date/time pickups, court appearances, Form VI's, and Governor's Warrants. U.S. Corrections operates and is fully staffed 24/7/365.

Our leadership team has decades of combined experience performing private prisoner transports. We pride ourselves on the men and women we employ and the family-like atmosphere we have created with our clients, agents, dispatchers, and office associates. We know that, if given the opportunity, our staff will be trusted representatives of your agency and we guarantee to only employ the finest and most capable Corrections Professionals.

We are pleased to offer our professional services to assist you in providing cost-effective options to your agency. We provide our own team of experienced agents, equipment, and our own vehicle fleet to provide the best and most cost-efficient services available. The flexibility of U.S. Corrections and our ability to improvise, adapt, and with remarkable proficiency execute any agencies request is unseen in this industry. We take great pride in our abilities and the impeccable relationships we have built with all levels of law-enforcement organizations and correctional institutions thus far.

U.S. Corrections employs more than 100 personnel, including specially trained transport agents, logistics professionals, mechanics, training staff, and trip planners. Operating a fleet of over 40 specially modified and outfitted transport vehicles, U.S. Corrections uses a nationwide ground network to move prisoners from coast to coast.

Our transport vehicles are custom-built and are equipped with state-of-the-art prisoner compartments, prisoner restraints, and Agent Compartments. They are also outfitted with cameras, segregation compartments for 'Keep Separates,' and high flow/capacity Air Conditioning and Heating Units to ensure a proper interior climate.



U.S. Corrections understands the importance of preventing vehicle breakdowns, especially while transporting dangerous criminals. We employ a fulltime staff of Fleet Mechanics and Technicians to ensure that all of our vehicles are maintained to the highest standards. Vehicles are kept on strict maintenance schedules which meet or exceed the factory recommended schedule. Transport vehicles are inspected regularly by our mechanics and technicians and

a vehicle is not allowed to depart until it is repaired.

U.S. Correction's agents are also trained to perform basic maintenance and repairs on the vehicles they are licensed to operate. Agents keep daily maintenance and inspection logs which are stored for the life of the vehicle.

U.S. Corrections operates nationwide under the authority of the U.S. Department of Transportation, Federal Motor Carrier Safety Administration (FMCSA) and abides by U.S. Department of Transportation regulations for Maximum Driving Time for Passenger Carrying Vehicles, Section 395.5. We also comply with all Federal regulations governed by the Interstate Transportation of Dangerous Criminals Act of 2000 (Jenna's Act), 18 U.S. Code Sec. 3182, and 18 U.S. Code Sec. 3194.

**DOT #: 2515080**

**MC #: 872586**

## **SCOPE OF SERVICES**

Below is a basic overview of our current capabilities and the services we currently provide to hundreds of Private, Local, State, and Federal Correctional, Legal/Prosecuting, and Law Enforcement Agencies.

### **Interstate/Intrastate Inmate**

**Transportation/Extraditions:** U.S. Corrections currently offers Inmate Transportation/Extraditions all 50-States and all U.S. Territories by both ground and air.



**Medical, Disabled, or Wheelchair-Bound Prisoner Transportation:** (Interstate and Intrastate) U.S. Corrections currently offers Medical/Disabled Prisoner Transportation in all 50-States and all U.S. Territories. Upon request from the ordering agency, U.S. Correction's Agents are given thorough details of the inmate's condition and the special accommodations they must make to safely transport that individual(s). All U.S. Corrections Agents are trained in medical/disabled inmate transportation and are certified in first aid (Law Enforcement/Corrections Specific), CPR and AED usage. If the inmates medical condition exceeds the extent of our agents training, the requesting agency is notified, and proper joint arrangements are made with medical professionals and U.S.C. extradition agents.

\*Note: U.S. Corrections will not transport offenders by ground with certain medical conditions. U.S. Corrections is a firm believer of the safe and humane transport of all offenders and stands firmly not to place already ill offenders in further risk. U.S. Corrections will however make appropriate arrangements, with the requesting agency, to arrange for other means of transport such as commercial air transit, or flexible ground transport. These medical conditions are, but shall not be limited to the following:

1. Communicable diseases such as:
  - a. HIV/Aids
  - b. Hepatitis
  - c. Tuberculosis
2. Insulin Dependent Diabetics
3. Seizure Disorders
4. Mental Disorders/Suicidal Prisoners
5. Heart Conditions
6. Recent Surgery
7. Missing Limbs (Non-Ambulatory such as crutches, cane or wheelchair bound)
8. Pregnant Females
9. Excessive Open Sores, Cuts or Other Wounds
10. Prisoners taking blood thinners
11. 65 years of age or older
12. Inmates weighing more than 280lbs may require an additional charge for transport.

## **PERSONNEL**

### **Key Personnel:**

U.S. Correction's Key Personnel are supported by over **100 experienced and dedicated team members** serving as transport agents, dispatchers, vehicle mechanics, and office personnel. Most of our staff and all our extradition agents have backgrounds in either law enforcement, corrections, military service, or security contracting operations bringing great value, professionalism, and a broad range of experience to our organization. Below is a brief background on our key personnel and members.

#### **Joel Brasfield, President, General Counsel**

- Former Attorney at Lewis, King, Krieg & Waldrop – Nashville, TN
- B.A. Emory and Henry College Emory, VA
- J.D. The University of Memphis – Cecil C. Humphreys School of Law
- 20+ Years' Experience in Risk Management and Corporate Governance

#### **Ryan Whitten, Chief Operating Officers**

- 2016-2019 President, Texas Prisoner Transportation Services
- 15+ Years' Experience in Private Prisoner Transportation

#### **Dustin Baldwin, Partner, Executive Vice President of Business Development**

- 2014-2017 President, U.S. Corrections (Pre-PTS Merger)
- 14 Years, United States Marine Corps – Staff Non-Commissioned Officer
- University of Florida, Bachelor's Degree – Finance
- Florida State University, MBA Candidate
- Iraq and Afghanistan Combat Veteran

#### **Tanisha Cheek, Contracts & Accounts Manager**

- Sales & Marketing Coordinator for TransCor America
- 30+ Years' Experience in the Private Prisoner Transportation Industry
- A.S. Degree in Marketing & Merchandising, Draghons Jr. College

#### **Frank Caruso, Director of Operations**

- 8 Years, United States Army – Non-Commissioned Officer
- Former Extradition Agent, PTS of America, LLC
- Iraq and Afghanistan Combat Veteran
- Belmont University, Bachelor's Degree- Business Administration

#### **Lia Monette, Director of Logistics**

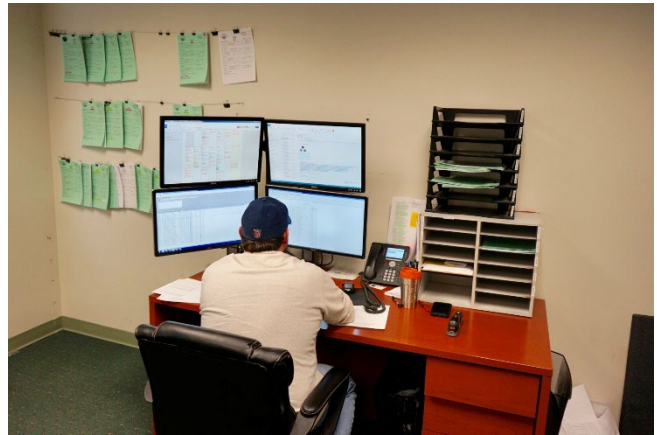
- United States Logistics Coordinator
- 8 Years, United States Air Force
- 14+ Years' Experience in Private Prisoner Transportation

#### **Frank Wilson, Director of Training and Compliance**

- Retired Federal Bureau of Prisons supervisor/manager (28 years)
- Extensive training and experience with basic and high risk, high security prisoner supervision and transportation
- 20 years as a trainer for the BOP, and experience training state and county corrections/transport staff
- 5 years as Director of Training and Compliance for U.S. Corrections/PTS of America, LLC.

### **Administrative & Support Personnel:**

U.S. Corrections acknowledges the importance of **constant and reliable communication** with our Clients and Agents throughout the United States. We have invested substantial resources into ensuring that our staff and Transport Agents have the best support we can possibly provide as they are the backbone of our Company. U.S. Correction's Administrative and Support Personnel work tirelessly to ensure our clients have the best experience possible. We are available **24/7/365** via phone.



### **Transport Agents:**

We realize that our Agents represent not only our company but your agency as well. The image our Agents portray in public, and elsewhere, displays a sense of confidence, and competence of their transportation duties. U.S.C. agents are held to strict grooming, hygiene, and uniform policies. Agent's Uniforms and Equipment are described in detail below.



- Black – Uniform shirts displaying “Extradition Officer”
- Green/Kakhi/Black – Tactical Trousers
- Black – Tactical Style Boots or Shoes
- Black – Web Style Belt with Keepers
- U.S. Corrections Department ID displaying the agents; picture (standard passport size), name, signature, badge number, rank, U.S.C. unit/division assignment, ID expiration date, and date of birth.
- Black –Holster (Level II Retention or higher) for the Florida Agents Side Arm.
- Additional gear U.S.C. Agents carry, if authorized:
  - Communication Device (mandatory)
  - Additional Pistol Magazines (mandatory) if handgun is authorized, FL Agents Required.
  - Chemical Agent with Case (if properly certified/licensed)
  - Taser with Holster (if properly certified/licensed)

## Transport Agent Standards:

- USC prioritizes hiring Transportation Officers with prior service in one or more of the following:
  - U.S. Military
  - Local, State, or Federal Law Enforcement
  - Local, State, or Federal Corrections
  - Security Related Contracting Operations
- **FL Agents Are State Licensed Armed and All are Unarmed Security Officer Certified** (40 academic hours unarmed and armed training – normal standards)
- Valid State Driver’s License (CDL if required by position).



## Agent Drug Testing and Background Check:

- Must pass a **Level II background check** and never have been convicted of a felony or a violent crime, conforming to *Section 921 of Title 18, United States Code, for Eligibility for Employment.*
- Must be and remain drug free, conforming to *FMCSA requirements, Part 382.*

## Agent Training Academy:

All U.S.C. Agents are required to attend a two week, 100-hour training course where they learn the skills required to transport dangerous offenders.

During this 100-hour course, agents are trained in all aspects of extradition operations. Several topics covered are source & limits of authority, U.S. Correction’s policies and directives, use of force, sexual harassment, PREA, and DOT regulations.



Our agents also receive many hours of **practical application** and certification training on the following subjects: CPR & first aid, chemical agents, electronic control devices, firearms, defensive driving, prisoner searches, use of restraints, and tactical communication.



With the curriculum we have implemented it keeps us in compliance and far exceeds the basic training, by law, required by the *Interstate Transportation of Dangerous Criminals Act of 2000 – Jenna’s Act*.

**Academy Overview:**

- **CPR, First Aid, & AED:** American Red Cross – BLS Course with emphasis on administering aid to a detained dangerous criminal in an unsafe/unsecure environment.

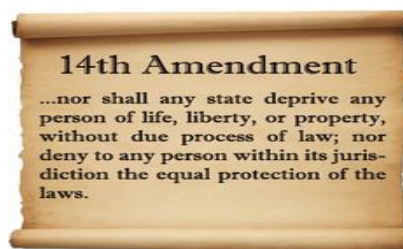


- **U.S.C. Force Continuum (Escalation of Force):** Instructors teach the U.S.C. Force Continuum, completing/filing reports when force is used, what is defined as excessive force, and prior events when force has been properly utilized.
- **OC Aerosol Projectors Certification:** OC Aerosol Projectors Course training and certifying the Transport Agents to carry and administer OC Spray. Course includes; exposure to OC, where OC fits into the ‘U.S.C. Force Continuum’, decontamination procedures, and a practical application portion.

- **Firearms Safety:** NRA – Pistol Safety/Shooting Course. Course includes; 4-hours of firing range time, safe gun handling, marksmanship skills, shooting positions, proper firearm presentation from a holster, and weapon classifications.



- **Prisoner/Property Searches:** Students are shown proper search techniques for searching inmates and their property. Students are also instructed on U.S.C. company policies on searching female inmates, juveniles, and medically ill inmates.
- **Use of Restraints:** Instruction on the proper application and the proper use of restraints, such as hand cuffs, belly chains, leg shackles, and black box.
- **Vehicle Maintenance:** Students are taught proper vehicle maintenance, fluid checks/replacement, basic mechanical repairs, and how to properly complete U.S.C. vehicle maintenance and service logs.
- **Female, Medical, and Juvenile Transports (Keep Separates):** Attendee’s learn U.S.C. policies on the transporting of female, juvenile, and physically/mentally ill inmates.
- **Inmate Rights:** Instructors cover inmate rights under Federal law, cruel and unusual punishment, The Equal Protection Clause (14<sup>th</sup> Amendment), and the custodial classifications of inmates.



- **Meals, Medications, Housing and Mid-Transport Facility Stops:** U.S.C. policies, along with *ACA Standards* are discussed in detail regarding how often inmates must be granted restroom, meal, and general rest breaks. The process/protocols for these stops are covered, along with the processes of temporary facility holds.
- **Contraband & Weapons:** Students are given a thorough overview of edged weapons, weapons often found in prisons, and common contraband. Inmate property is also covered regarding what the inmate may or may not have in their personal property.
- **Air Extraditions:** Instructors cover how to safely transport inmates via commercial or private airliner. Also covered is airport contraband, airport security, appropriate inmate placement once onboard the aircraft, and professionalism while in public. TSA guidelines as well as FAA rules and regulations per *FARs, Part 108m Section 221- Carriage of prisoners under the control of armed law enforcement officers*.
- **Emergency Situations:** Industry common emergency situations are covered and the U.S.C. policies that coordinate to the most common emergencies are discussed. Several of the emergencies discussed are inmate escapes, vehicle accidents, security risks, injured agents, injured inmates, and vehicle breakdowns.
- **Prison Rape Elimination Act (PREA) & Jenna's Act:** Instruction on the laws and regulations pertaining to the interstate transportation of dangerous criminals and training on the prevention of rape, along with a detailed overview of PREA and Jenna's Act. **All Extradition Agents leave with a PREA certification.**
- **Sexual Harassment:** Students are instructed on company policies regarding sexual harassment appropriate/inappropriate behavior with both their coworkers and the inmates they will encounter.
- **Blood/Airborne Pathogens:** Students are given an *OSHA* approved training course on basic protective measures to avoid contamination and exposure to both blood and airborne pathogens.
- **Advanced Driver Training:** *Smith Systems Advanced Diver Training Course*, this portion of training covers safe vehicle operations, nighttime driving, foul weather driving, road signs, vehicle breakdown procedures, and defensive driving.
- **Communication:** Students learn proper communications for when they are transporting inmates to include U.S.C. dispatch center communication, facility/agency communication.
- **U.S.C. Policies & Procedures:** Internal U.S.C. operating procedures and policies are discussed in detail. Also covered are *OSHA* Standards, continued education, Agent rights and responsibilities, and Agent uniforms.



- **Practical Application (Hands on Training) – minimum 40 Hours:** Students practice the proper administering of restraints, operating a variety of vehicles, hand-to-hand combatants, firearms training, navigation/map reading, and other practical exercises.

## **PRISONER TRANSPORT FLEET**



U.S.C. vehicles are equipped with first aid/trauma kits, an approved/current fire extinguisher, bodily fluids cleanup kit, female hygiene kit, basic hand tools, spare tire(s), and equipment for proper roadside safety in the event of a breakdown. U.S.C. vehicles are also equipped with restraints for all seats in the vehicle. The usage of such restraints is mandatory for all inmates and U.S.C. Extradition Agents while the vehicle is in motion.

Below is an overview of our current vehicle fleet:

### **Prisoner Transport Vans:**

Our transport vans hold 12-prisoners along with two (2) U.S.C. Transport Agents.

All our transport vans are equipped with the following:

- **Federally mandated Electronic Logging Devices (ELD) to ensure DOT Compliance.**
- **GPS Tracking System and Safety Monitoring System.**
- **Camera Systems**
- Two-Way Communication Devices.
- Secured Driving Compartment for U.S.C. Agents
- Secured Compartment(s) for inmates, unable to be opened from the inside of the inmate compartment(s).
- Segregation Compartment for 'Keep Separates'
- **High-Flow/Capacity Air Conditioning and Heating Units** to ensure proper heating/cooling.



**Current Vehicle Fleet:**

This list below represents our current operational vehicle fleet.

<u>Year</u>	<u>Make</u>	<u>Model</u>	<u>Style</u>	<u>VIN</u>
2018	Dodge	ProMaster	Transport Van	3C6URVJG6JE144846
2018	Dodge	ProMaster	Transport Van	3C6URVJG7JE101388
2019	Dodge	ProMaster	Transport Van	3C6URVJG5KE505243
2019	Dodge	ProMaster	Transport Van	3C6URVJG2KE504194
2019	Dodge	ProMaster	Transport Van	3C6URVJG3KE505242
2019	Dodge	ProMaster	Transport Van	3C6URVJG4KE504195
2019	Dodge	ProMaster	Transport Van	3C6URVJG8KE508685
2019	Dodge	ProMaster	Transport Van	3C6URVJG2KE513641
2019	Dodge	ProMaster	Transport Van	3C6URVJG7KE505244
2019	Dodge	ProMaster	Transport Van	3C6URVJG8KE513644
2019	Dodge	ProMaster	Transport Van	3C6URVJG6KE504196
2019	Dodge	ProMaster	Transport Van	3C6URVJG6KE513643
2019	Dodge	ProMaster	Transport Van	3C6URVJG6KE508684

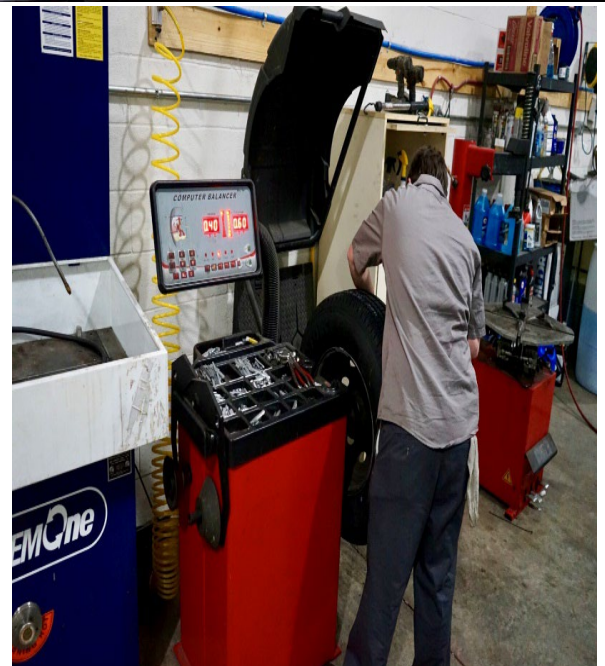
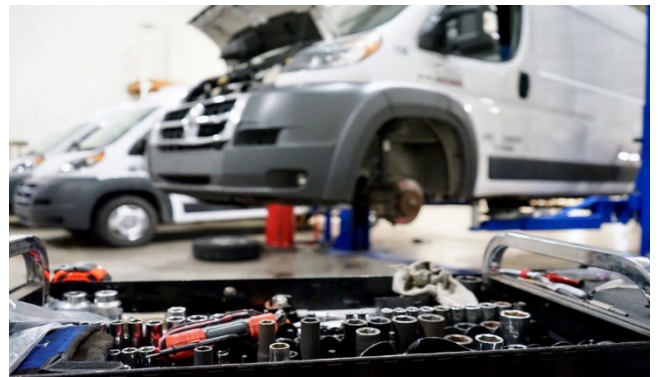
2019	Dodge	ProMaster	Transport Van	3C6URVJG0KE543110
2019	Dodge	ProMaster	Transport Van	3C6URVJG2KE543111
2019	Dodge	ProMaster	Transport Van	3C6URVJG7KE513649
2019	Dodge	ProMaster	Transport Van	3C6URVJG1KE542886
2019	Dodge	ProMaster	Transport Van	3C6URVJG4KE549198
2019	Dodge	ProMaster	Transport Van	3C6URVJG8KE525602
2019	Dodge	ProMaster	Transport Van	3C6URVJG0KE555693
2019	Dodge	ProMaster	Transport Van	3C6URVJG0KE561431
2019	Dodge	ProMaster	Transport Van	3C6URVJG9KE555692
2019	Dodge	ProMaster	Transport Van	3C6URVJG2KE555694
2019	Dodge	ProMaster	Transport Van	3C6URVJG4KE555695
2020	Dodge	ProMaster	Transport Van	3C6URVJG7LE101023

**Fleet Maintenance:**

We employ a fulltime staff of **Fleet Mechanics and Technicians** to ensure that all our vehicles are maintained to the highest standards. Vehicles are kept on a strict maintenance schedule which far exceeds the factory schedule. Before and after every trip, transport vehicles are inspected thoroughly by our mechanics and technicians. If any discrepancies are found on a transport vehicle, that vehicle is not allowed to depart until it is repaired or serviced.

While outside of U.S. Corrections maintenance and storage facilities, agents are trained to perform basic maintenance and repairs on the vehicles they are licensed to operate. Agents keep daily maintenance and inspection logs which are stored for the life of the vehicle.

U.S.C. Agents follow policies and procedures specifically created to ensure that if a vehicle breakdown does occur, inmates are still transported as expediently and securely as possible to their intended locations.



**EQUIPMENT**

## Restraints:

U.S. Corrections utilizes its own restraints while performing inmate transportation and/or other inmate security services. The restraints we choose to utilize are double-locking and fall within the *American Correctional Association Existing Standard: 4-ALDF-4D-21 (MANDATORY)*. U.S. Corrections also enforces strict policies and procedures on all our agents regarding the use of restraints. Unless there is a critical emergency, restraints are NEVER to be removed while inmates are in transit and outside of secured facilities.



### Specifics:

- Chicago Handcuffs, 1000 Series
- Chicago Leg-Irons, 2000 Series
- Chicago Waist/Belly Chain, L700 Series
- Peerless Handcuffs, 700 Series
- Peerless Leg-Irons, 700 Series
- Peerless Waist/Belly Chain, PSC Series
- Smith & Wesson Handcuffs, 100 Series
- Cuff Lock, Handcuff Key Padlock

## Lethal/Less-Lethal Weapons:

**Sidearm: (Lethal)** Authorized U.S. Corrections Agents are armed with semi-automatic firearms and are always authorized to carry less-lethal weapons. Our armed agents are respectfully, **state licensed and certified** in the weapon(s) they carry. Agent's firearms must be registered/internally documented, in compliance with U.S.C. standards, and be properly secured/holstered while on duty. Firearms must be of law enforcement standard, black in color, holstered in a Level II Retention or Level III Retention holster, and chambered in one of the following calibers: 9mm, .40, or .45. **Only agents residing and working in Florida are authorized to carry a sidearm, as required by Florida Statute 493 and the Florida Department of Corrections. Agents working ground extradition outside of Florida are armed only with the 12-gauge shot gun as detailed below.**



**Shot Guns: (Lethal/Less-Lethal)** All U.S.C. transport vehicles are equipped with law enforcement standard, 12-gauge - pump action shotguns that are capable of firing both lethal and less-lethal (beanbag style) rounds. All U.S.C. Agents are certified and licensed to utilize these shotguns within U.S.C. policies and procedures. Shotgun models are either the Remington Model 870, or the Mossberg Model 500.

**Less-Lethal:** Less-Lethal weapons commonly carried by U.S.C. Agents include Approved electroshock devices (Tasers), OC Aerosols (Chemical Agents). No less-lethal weapon, chemical or otherwise, may be utilized while inside the transport vehicle.

Chemical Agents may be used in the following situations:

- Controlling disruptive offenders
- Protecting staff, other inmates, or bystanders from serious injury
- Preventing the taking of hostages
- Preventing escapes
- Preventing major destruction to U.S.C. transportation vehicles



## **POLICIES & PROCEDURES**

**Keep Separates:** U.S. Corrections maintains strict policies and procedures for the classification and separation of certain inmates. While in the custody of U.S.C. Agents, female inmates and juveniles will never be transported or held in the same secured area as male inmates. Separate provisions are also followed for circumstances such as known gang affiliation, prior history of inmate-on-inmate violence, prior escape history, known to be unruly, etc.

**Meals:** Meals are provided by U.S.C. at no additional charge to the ordering agency and follow the *American Correctional Association Standard 4-4-4328*. Inmates, while in U.S.C. custody, are furnished with three (3) nutritionally sound meals per day, two (2) of which are guaranteed as 'hot' meals. Mealtimes typically correspond with normal facility mealtimes for breakfast, lunch, and dinner. U.S. Corrections makes best efforts to comply with offender's food allergies, if any, and will find compliant meals for them. Water is also provided with every meal and when possible, during transit.

**Medications:** Medications, to be provided from the pick-up facility, are authorized for transport by U.S.C. Agents. Inmate medication is kept separate from inmate property and is securely stored in a sealed lockbox, located in the agent's compartment, while in transit. All pharmaceuticals are stored per the directions on the pharmaceutical label. Pharmaceuticals requiring 'cold storage' are not able to be transported by U.S.C. Agents.

**Inmate Property:** U.S. Corrections will accept and transport most Inmate Property or will make proper arrangements at the facility of pick-up on behalf of the inmate and their possessions. All Inmate Property is thoroughly searched by U.S.C. Agents inside of the pick-up facility and is never made accessible to inmates while in transport. All inmate property is thoroughly inventoried at both pick-up and drop-off and is signed for by U.S.C. Agents, the inmate, and a facility staff member at both locations. U.S.C. Agents have the right to refuse to transport any Inmate Property that violates U.S.C. policies on inmate property or is of excessive size in relativity of the space available in the transport vehicle. Policies on Inmate Property will be made available upon agency request.

**Housing/Mid-Trip Breaks:** Temporary housing/holds are sometimes needed to safely complete an inmate's transport. These Temporary Holds allow the inmate to shower, hygiene, and properly rest. All holds are properly documented and available to the ordering agency, upon request. The facility conducting the hold will be advised of the inmate's escape potential, security threat - such as gang affiliations, and if the inmate is known to be disruptive or of a 'high-profile.' Prisoners in route are prohibited from using phones and/or 'outside' communication devices at any temporary holding/housing facility.

U.S. Corrections utilizes a network of strategic partnerships we have developed over the years with law enforcement agencies and correctional facilities. These partners, when they can, allow us to utilize their facilities for brief stops. By utilizing these secured facilities, U.S.C. Agents while transporting inmates only stop at secured facilities for any needed restroom breaks, meals, or needed stops. **The inmate compartments during transport are never opened, unguarded, or left unsecured at any time outside of secured facilities or without law enforcement and/or correctional support on scene.**

**Medical Emergencies:** If a medical emergency arises, U.S.C. Agents are trained to immediately contact their operations team and reroute their trip to the nearest medical facility or secured facility, depending on the severity, as possible. Local law enforcement is also immediately contacted and requested to assist U.S.C. Agents. The agency requesting the inmate transport will be notified immediately of the inmate's medical condition, location and transport status. U.S. Corrections will arrange for security coverage for the inmate (Medical Watch) while they receive treatment, if approved by the contracted agency and costs are properly negotiated/authorized. Once appropriate arrangements are made to ensure the inmate is guarded accordingly, the transport will continue as planned.

**Reporting of Incidents:** U.S. Corrections Operations support maintains constant contact with U.S.C. Agents throughout the United States and U.S. Territories. When incidents such as vehicle breakdowns, medical emergencies, inmate disturbances, or attempted escapes occur, U.S.C. Agents immediately relay the incident to their support staff and appropriate supervisor. If local authorities are needed, they are contacted immediately. After action reports are always completed and filed by the U.S.C. Agents involved and if the incident warrants an investigation, U.S.C. Internal Affairs officers will investigate, as needed.

**Air Transports:** U.S. Corrections utilizes commercial air travel on an 'as needed' basis or when it is requested by the ordering agency. While transporting inmates by commercial airliner, U.S. Corrections works closely with the Transportation Security Administration (TSA), Airport Security, Airport Police, and appropriate Air Carrier Staff. U.S. Corrections closely adheres to all Federal Aviation Administration (FAA) regulations for the transportation of prisoners, *FAR – Part 108, Section 221*. We also have thorough experience in providing mass inmate moves via private airliners.

Air Transports are billed on a case-by-case basis and must be preapproved by the ordering agency before executed. The costs associated with air transports shall include current commercial 'coach-class' one-way airfare for the offender(s) in transit and commercial 'coach-class' round trip airfare for U.S.C. agents (typically two). If additional U.S.C. Agents are required, the airfare will increase by the number of personnel required.

**Confidentiality:** Inmate confidentiality is taken very seriously by U.S. Corrections. All information obtained for the transport of an inmate is held securely and is only accessible to authorized U.S.C. employees who, in order to successfully complete the transport, must view that information. **At no time will inmate information be disclosed to unauthorized parties or outside sources.** It is U.S. Correction's policy to never reveal transport details to outside sources as the inappropriate distribution of such information could heighten escape attempts and increase the probability of harm to U.S.C. Agents and/or inmates in transit.

**Inmate Identification:** All inmates being transported by U.S. Corrections are partnered with a U.S.C. provided face sheet, which stays in the possession of U.S.C. Agents during all portions of the inmate's transport. U.S.C. Agents follow thorough procedures for identifying inmates prior to, after, and during transport. If a U.S.C. Agent fails to identify an inmate, prior to transport, the inmate will not be accepted into the custody of U.S. Corrections. Our agents utilize this information to confirm an inmate's identity and much of it is included on the inmate's face sheet.



## OPERATIONS

**Placing a Transport Request:** U.S. Corrections prides ourselves on the simplicity of our online transport ordering system. We have successfully revolutionized the inmate transport industry with this system and have eliminated the need for orders to be submitted by facsimile, electronic mail, or by phone, although we do accept these orders 24/7/365, if preferred by the agencies we serve. By utilizing an online 'secured' ordering system, orders are ensured for accuracy and are processed quicker. Everyone from the requesting agency is assigned a unique username and password for a fully secured login.

**U.S. Corrections can accept and process transport orders 24/7/365.**

**Online:** [www.prisonertransport.net](http://www.prisonertransport.net)  
**By Phone:** 615-352-9798  
**Toll Free:** 866-388-8488  
**By Fax:** 615-352-9737  
**By Email:** [info@prisonertransport.net](mailto:info@prisonertransport.net)

The following is our process for an inmate transportation order placed by a client.

### **Agency Places the Transport Order:**

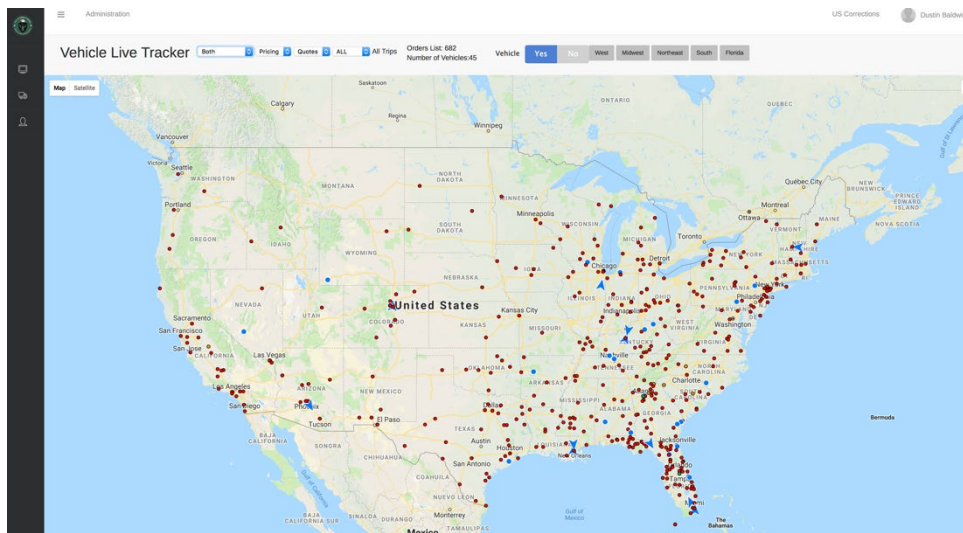
The authorized official from the agency requesting the inmate's transportation will submit a "New Transport Order" electronically through our **online system**. Here, they will fill out the inmate's information, charges, pick-up dates, deadlines, and other pertinent information. They will also have the opportunity to upload the required, or additional documents needed for seamless transport (Waiver of Extradition, Governor's Warrant, Medical Screening Forms, etc.)

### **U.S. Correction's Operations Center Confirms the Order and Schedules the Transports:**

After the order is placed, U.S. Corrections Customer Service team receives an alert that there is now a transport needed. Once the details have been verified, the inmate is scheduled for pick-up based on pick-up dates/times, deadlines, releases, court dates, etc.

### **Agents Routed:**

Our routers and trip planners will then assign the pick-up/drop-off to our nearest transport team or a team that is soon to be in that area given their existing route. The U.S. Corrections Agents assigned to the transport will receive everything needed for a seamless pick-up and drop-off; required documents, maps, restraints, etc. A U.S.C. Customer Service representative will update the online order and provide the requesting agency our planned pick-up date/time along with an estimated time as to when the inmate will reach their final drop-off point.



### **Pick-Up Destination:**

**U.S.C. Representative's will contact the holding location in advance prior to arrival.** Upon arrival, they follow a strict protocol to take custody of the inmate. Our agents verify that they have all documents, medications, and permitted personal property for transport. U.S.C. Agents will do a proper search of the inmate and restrain them with leg shackles, a belly-chain, and handcuffs consistent with *ACA Standards*.

### **Drop-Off Location:**

**U.S.C. Representative's will contact the receiving location (most often the ordering Agency) in advance prior to arrival.** When they arrive, they will provide all necessary documentation to transfer custody to the receiving facility/agency. They will also transfer to the receiving agency all inmate property and medications that were received during pickup.

**Billing:** All billing is handled by U.S.C. Office Administrators. All invoices, unless the Agency requests otherwise, are billed on a weekly basis and clearly display all pertinent billing and transport information.

## **AUTHORITY & COMPLIANCE**

U.S. Corrections operates nationwide under the authority of the U.S. Department of Justice and the U.S. Department of Transportation, Federal Motor Carrier Safety Administration (FMCSA) and abides by U.S. Department of Transportation regulations for *Maximum Driving Time for Passenger Carrying Vehicles, Section 395.5* and all other applicable DOT regulations. U.S. Corrections also complies with all Federal regulations governed by the *Interstate Transportation of Dangerous Criminals Act of 2000 (Jenna's Act)*, and *18 U.S. Code, Chapter 209 [Extradition] Sec. 3182, 3193, & 3194*. While transporting inmates via commercial airliner U.S. Corrections closely adheres to all Federal Aviation Administration (FAA) regulations for the transportation of prisoners, *FAR – Part 108, Section 221*.

**Industry Caution:** Agencies looking to utilize a private prisoner transport company should use extreme caution and ensure that they are vetting transport companies appropriately. The private Prisoner Transport industry is filled with company's attempting to "fly under the radar" of the law, even when performing services for law enforcement agencies, such as yours. It is extremely difficult and costly to operate legally in, and to be within compliance of all State and Federal laws.



We have provided a brief outline of the Federal regulations below that represent the minimum standards a transport company must meet to operate legally. **Please consider these standards when evaluating the proposals for this bid to ensure that your Agency is contracting and utilizing a legally operating vendor.**

**Mandatory Insurance Requirements:**

The minimum Federal requirements for auto liability insurance are:

- \$1.5MM (15-passenger or less)
- \$5.0MM (15-passenger or more) Commercial (CDL drivers required)

The minimum coverage for a General Liability Policy for Prisoner Transportation:

- \$3.0MM (including Excess Umbrella Coverage)

The minimum coverage for a Workers Compensation Policy for Prisoner Transportation:

- \$1.0MM

The minimum coverage for Professional Liability Policy for Prisoner Transportation:

- \$1.0MM

Any company who is properly insured **should provide a Certificate of Insurance and letter from their insurance agent stating they are fully aware that the company is in the business of transporting prisoners** on their Auto Liability, General Liability, Workers Compensation, and Professional liability policies. If an insurance company is not aware that a company is in the business of transporting inmates they will not insure against litigation, accident, injury or death should something occur while transporting your inmates and the insured's policy will be cancelled immediately.

- **Electronic Logging Devices:** This federal law went into effect on December 18<sup>th</sup>, 2017, by the Department of Transportation and the FMCSA. Any motor carrier operating a commercial motor vehicle must install/utilize and require each of its drivers to use an Electronic Logging Device (ELD) to record the driver's duty status.

This system is used to measure the drivers' duty time to ensure the company is compliant with the laws governing the safety of interstate commerce and the safe transportation of their passengers.

- **FMCSA Operating Authority:** Commonly referred to as an MC#. Every prisoner transportation company must have FMCSA Operating Authority with a valid MC# per Federal Law.
- **USDOT#:** All prisoner transport companies that operate vehicles with a gross weight of over 10,001 pounds or vehicles designed to carry more than 8 passengers for compensation must be registered with the Federal Department of Transportation and have a valid DOT#.

- **DOT Safety Rating:** In addition to having operating authority granted by the DOT and the FMCSA, a company in the business of transporting inmates must abide by the following, per the DOT:
  - o All drivers must complete DOT physicals.
  - o Company must conduct a MVR check on all drivers
  - o Comply with driver duty hours (Electronic Logging Device Monitors this and ensures compliance)
  - o All interstate transport vehicles must have sleeper births installed.
  - o All vehicles must undergo a DOT inspection annually.
  - o Motor Vehicle Records must be kept on file.
  - o All motor vehicle crashes must be reported.
  - o Abide by all other regulations outlined and enforced by the DOT.

Because of the significant amount of information to track, the FMSCA has created a **Safety Rating System** that evaluates a company's compliance with their requirements and laws. The DOT must conduct a safety audit at the transport company's physical location to determine said compliance and then a rating is provided to the transport company.

**The minimum standard for a Prisoner Transportation Company should be a SATISFACTORY RATING with the DOT.**

Any company who has been in business for a minimum of 1.5 years should have their initial Safety Inspection completed by the DOT. Therefore, any Prisoner Transport Company should have a Safety Rating if they are operating legally after 2 years unless some extenuating circumstances are present.

Because of this, most agencies require **a minimum of 3 years in business** to bid on a contract or before they will consider using them as a service provider.

- **Cameras in Transport Vehicles:** While cameras in vehicles are not a Federal or State requirement, we believe it should be a standard for the Prisoner Transportation Industry to have **functional and working** cameras in all vehicles used to transport inmates. Although it was a costly undertaking we have outfitted all of our current vehicles with multiple cameras.



## REFERENCES

Ohio Adult Parole Authority, DRC  
POC: Deputy Chris Gerren  
614-752-1146  
[chris.gerren@drc.ohio.gov](mailto:chris.gerren@drc.ohio.gov)



**Department of  
Rehabilitation  
& Correction**

4545 Fisher Road  
Columbus, OH 43228

U.S. Corrections is under contract and is the sole prisoner transportation provider for the Ohio Adult Parole Authority, Department of Rehabilitation and Correction since 2012.

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Louisiana Board of Pardons & Parole  
POC: Amanda Monistere  
225-342-3789  
[amanda.monistere@LA.GOV](mailto:amanda.monistere@LA.GOV)



504 Mayflower Street, Bldg. 6, 3<sup>rd</sup>. Floor  
Baton Rouge, LA 70802

U.S. Corrections is under contract and is the sole interstate prisoner transportation provider for the Louisiana Board of Pardons & Parole since 2005. Any Out of State extradition that is over a 200-mile radius, we proudly bring back to the state of Louisiana.

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State of Wisconsin

POC: Maggie Hutchens  
608-240-5669  
[margaret.hutchens@wisconsin.gov](mailto:margaret.hutchens@wisconsin.gov)



Wisconsin Division of Community Corrections,  
3099 East Washington Ave, Madison, WI 53707

U.S. Corrections is under contract and has proudly performed extraditions and offender transports for the state of Wisconsin, who places over 1,200 out-of-state inmate moves per year, since 2014. Under this contract, U.S. Corrections is the sole prisoner transportation provider for the Wisconsin Department of Corrections, the Wisconsin Division of Community Corrections, the Wisconsin Division of Adult Services, and the Wisconsin Division of Juvenile Justice.

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## Georgia Department of Corrections

**POC:**

**Stephanie Daniels**

**770-504-7327**

[stephanie.daniels@gdc.ga.gov](mailto:stephanie.daniels@gdc.ga.gov)



**P.O. Box 1529**

**Forsyth, GA 31029**

U.S. Corrections is under contract and is the sole prisoner transportation provider for the Georgia Department of Corrections. GDOC utilizes U.S. Corrections to facilitate all their out-of-state inmate transports.

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## Harris County Sheriff's Office

**POC: Willard Rogers, Captain**

**713-274-5044**

[Willard.Rogers@Sheriff.hctx.net](mailto:Willard.Rogers@Sheriff.hctx.net)



**Criminal Warrants Division, 810 San Jacinto  
Houston, TX. 77002**

U.S. Corrections is under contract and is the sole prisoner transportation provider for the Harris County Sheriff's Office Criminal Warrants Division since 2006. Harris County places over 1,400 out-of-state transport orders with our company annually.



PO BOX 171078  
NASHVILLE, TN 37217  
PH: 615.352.9798  
FAX: 615.352.9737  
[INFO@PRISONERTRANSPORT.NET](mailto:INFO@PRISONERTRANSPORT.NET)

**To: Our Valued Clients**  
**Re: Prisoner Transportation Minimum Standards**

Dear sir or ma'am:

First and foremost, we want to thank you for considering PTS and its affiliates for your prisoner transportation needs. This letter is to serve as an explanation of our pricing model and why it provides significant value for your prisoner transportation needs. In recent years, the private prisoner transportation industry has come under heavy scrutiny, attorneys have targeted offenders transported by private prisoner companies, insurance rates have sky rocketed, and the Department of Transportation (DOT), and Department of Justice (DOJ) have increased oversight into the transportation industry.

The PTS Companies, including US Corrections, has made significant changes to our operations (decreasing time on vans), vehicles (tracking devices, and camera systems), and policies to minimize liability, increase safety, and strictly abide DOT and DOJ laws and requirements. As a result, our pricing model reflects the changes that have brought including expense.

After much discussion between company executives, corporate attorneys, and our clients, we have made a decision to raise the bar in this industry. We will no longer compete with smaller prisoner transportation companies who run with gaps in insurance, outdated vehicles with unacceptable security, or who do not follow DOT and DOJ regulations. While these companies may continue to operate in this way until investigated and shut down, we will no longer compete with their pricing.

Moving forward PTS, and its affiliated companies will be priced as we operate, with Operational Excellence. We understand that you have a choice of which company to use, and whether to increase staffing to handle extraditions in-house. However, I would urge you to review the attached industry standards and requirements pages, and properly vet each transportation company in question. We can only raise the bar in this industry with your help. If agencies continue to contract with companies based solely on price, these companies will continue to cut regulatory corners, provide inadequate insurance coverage, and eventually expose your agency to legal scrutiny and liability. If this practice continues, this industry will eventually cease to exist.

Again, we thank you for giving us the opportunity to transport your offenders and hope to continue a relationship with you and your agency for many years. Should you have any questions, please do not hesitate to reach out to Tanisha Cheek or Dustin Baldwin. Industry Standards, contact information, and pricing are attached or will soon follow the receipt of this letter.

**Dustin Baldwin**  
Vice President of  
Business Development  
**Prisoner Transportation Services**



PO BOX 171078  
NASHVILLE, TN 37217  
PH: 615.352.9798  
FAX: 615.352.9737  
INFO@PRISONERTRANSPORT.NET

**To: Our Valued Clients and Prospective Customers**

**Re: Requirements and Industry Best Practices for Prisoner Transport Companies**

Law enforcement agencies increasingly use private prisoner transport companies to fulfill their prisoner transports in a cost effective, safe, and timely manner. As the prisoner transport industry matures, more and more agencies find it difficult to select a prisoner transport provider based solely on price.

We have been asked by a number of our clients to provide a template outlining both the minimum regulatory requirements and more importantly, the best practices for private prisoner transport companies. These guidelines may be shared with your agency purchasing department to assist in the selection process of a prisoner transportation company.

### **Federal Regulations: Prisoner Transportation Companies**

#### **Statutes and Regulations:**

Private prisoner transportation companies are governed by **34 USC 60103 known as “Jenna’s Act”**.

The act and accompanying regulations require:

- Minimum standards for background checks and pre-employment drug testing for potential employees, to disqualify persons with a felony conviction or domestic violence conviction.
- Minimum standards for the length and type of training that employees must undergo before they can transport prisoners not to exceed 100 hours of preservice training focusing on the transportation of prisoners. Training shall be in the areas of use of restraints, searches, use of force, including use of appropriate weapons and firearms, CPR, map reading, and defensive driving.
- Restrictions on the number of hours that employees can be on duty during a given time period. Such restriction shall not be more stringent than current applicable rules and regulations concerning hours of service promulgated under the Federal Motor Vehicle Safety Act.
- Requirement that officer to prisoner ration not exceed 1 agent for every 6 violent prisoners.
- Minimum standards for employee uniforms and identification that require wearing of a uniform with a badge or insignia identifying the employee as a transportation officer.
- Minimum requirements for the restraints that must be used when transporting violent prisoners, to include leg shackles and double-locked handcuffs, when appropriate.



## **U.S. Department of Transportation**

### **Any company in the business of transporting inmates interstate and:**

- Has a gross vehicle weight rating or gross combination weight rating, or gross vehicle weight or gross combination weight, of 4,536 kg (10,001 pounds) or more, whichever is greater; or
- Is designed or used to transport more than 8 passengers (including the driver) for compensation; or
- Is designed or used to transport more than 15 passengers, including the driver, and is not used to transport passengers for compensation.

### **Is required by FMCSA to obtain a USDOT Number and comply with the Federal Regulations.**

*Any prisoner transportation company must comply with this requirement. Many companies try to get around these requirements by using small sedans, or mini-vans, which are not as safe and secure as dedicated transport vehicles designed and outfitted for prisoner transport.*

The FMCSA also requires minimum insurance of:

- \$1.5MM (15-passenger or less)
- \$5.0MM (15-passenger or more) Commercial (CDL drivers required)

You should obtain a Certificate of Insurance yearly from your vendor and make sure that the insurance provided does not exclude operating the vehicle for hire or transporting prisoners.

## **Federal Motor Carrier Safety Administration (FMCSA) Requirements**

### **Operating Authority/ Motor Carrier Number (MC#)**

- Operating Authority means the registration (MC#) as required by 49 U.S.C. 13902, 49 CFR part 365, 49 CFR part 368, and [49 CFR 392.9a](#) and is required by all companies in the business of transporting passengers for hire.

**Every Prisoner Transportation Company must have Operating Authority with a valid (non-expired) MC# per Federal Law.**

## **DOT SAFETY RATING**

In addition to having Operating Authority with an MC# and requiring a USDOT #, a company in the business of transporting inmates must have all driver's complete DOT physicals, complete driver's history check on all employees, comply with driver duty hours (ELD tracks this), have compliant sleeper berths with minimum measurements as outlined per the DOT, run vehicles through annual inspections, keep Motor Vehicle Reports on file, report crashes, and much more ensuring that they are operating legally and safely across our Country's interstates with their passengers.

This is a significant amount of information to keep track of and if you are the agency using this company it could become overwhelming. This is why the FMCSA has created a **Safety Rating System** that is determined after the company has been through a safety check from the DOT, auditing the company's compliance with all of their requirements and laws.

**The minimum standard for a Prisoner Transportation Company should be a SATISFACTORY RATING with the DOT.**

Any company who has been in business for a minimum of 1.5 years should have their initial Safety Inspection completed by the DOT. Therefore, any Prisoner Transport Company should have a Safety Rating if they are operating legally after 2 years unless some extenuating circumstances are present.

Because of this, most agencies require **a minimum of 3 years in business** to bid on a contract or before they will consider using them as a service provider.

### **Electronic Logging Devices (ELD)**

Per the Department of Transportation and FMCSA, as required by *MAP-21, § 395.8(a)(1)* directs a motor carrier operating CMVs to install and require each of its drivers to use an ELD to record the driver's duty status no later than December 18, 2017.

This system is used to measure the drivers' duty time to ensure the company is compliant with the laws governing the safety of interstate commerce and the safe transportation of their passengers.

### **COMPANY SNAPSHOT**

The *Company Snapshot* is a concise electronic record of a company's identification, size, commodity information, and safety record, including the safety rating, a roadside out-of-service inspection summary, and crash information. The *Company Snapshot* is available via an ad-hoc query (one carrier at a time) free of charge.

You can check a company's **Safety Rating on the Company Snapshot Page** here:

- [safer.fmcsa.dot.gov/CompanySnapshot.aspx](http://safer.fmcsa.dot.gov/CompanySnapshot.aspx)

### **Best Practices for Contracting with Private Prisoner Transport Companies**

The following recommendations are minimum requirements that in many cases have been adopted by your peers and that we have seen in contracting to perform prisoner transportation services. We believe such provisions improve transparency to the purchasing departments and agencies and enhance the safety of both prisoners and agents while performing interstate prisoner transportation:

#### **Insurance Requirements:**

In addition to the mandated auto liability insurance required above by FMCSA, private transport companies should maintain a minimum of:

- \$3.0MM (including Excess Umbrella Coverage) in Commercial General Liability insurance,
- \$1.0MM in Workers Compensation insurance,

*Any company who is properly insured **should provide a Certificate of Insurance and some documentation from the insurance company or agent stating they are fully aware the company is in the business of transportation of inmates** on their Auto Liability, General Liability, and Workers Compensation.*

***If an insurance company is not aware that a company is in the business of transporting inmates the company and ultimately you may not be covered in the event of an accident or death.***

## **Fleet Requirements:**

Many contracting agencies require specific fleet requirements for their private prisoner transport vendor. The following are examples we believe should be incorporated in any contract for prisoner transportation services:

- Seatbelts for each agent AND prisoner being transported in any vehicle transporting 15 passengers or less.
- A minimum of three (3) working video cameras with secure recording equipment with a minimum of 7-day recording retention.
- A secondary and independent heating and air conditioning system serving prisoner areas.
- Global positioning system equipment to allow vehicles to be tracked and located nationwide on a real-time basis.
- Communication device to allow communication to and from law enforcement agencies or home office nationwide.
- Speed limiting devices set to allow the speed of the transport vehicles to be limited to 70 mph.
- Segregated Prisoner seating with a minimum of 3 segregation areas.
- Food delivery access doors that allow prisoner food service without requiring prisoner ingress and egress doors to be opened.
- Sleeper berth with a minimum dimension of 24" X 24" X 75".
- Vehicles available for inspection upon request to ensure compliance with the bid/contract and vehicle requirements.

Additionally, in order to ensure that the company can provide responsive and timely service a transport company should have either:

- A) Six transport vehicles (combination of Vans or Busses) or,
- B) One transport vehicle for each \$15,000 of anticipated annual transport volume the agency expects to purchase.

You should ensure all vehicles are insured by checking the *Company Snapshot* (link above) and look for the number of "Power Units". The number of power units should match the number of vehicles that are listed in the fleet size on the bid/contract.

**[END]**

Should you have any questions or seek clarification on any of the above, please feel free to contact your local Department of Justice Representative, Department of Transportation Representative, or our President and General Counsel, Joel Brasfield at [jbrasfield@prisonertransport.net](mailto:jbrasfield@prisonertransport.net).

Thank you for your time and for helping us create a higher standard in the Prisoner Transportation Industry.

*Semper Fidelis,*

**Dustin Baldwin**

Executive Vice President of  
Business Development

**Prisoner Transportation Services, LLC**

PH: 615-767-5988 Ext:155



### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 8/13/2024
--------------------------------

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Earl Bacon Agency, Inc. Post Office Box 12039 Tallahassee, FL 32317	CONTACT NAME: _____ PHONE (A/C, No, Ext): (850) 878-2121		FAX (A/C, No): (850) 878-2128	
	E-MAIL ADDRESS: _____ _____			
	INSURER(S) AFFORDING COVERAGE <b>INSURER A: Upland Specialty Insurance Company</b>		NAIC # <b>16988</b>	
INSURED  U.S. Corrections, LLC 4150 Dow Road Sta. 1 Melbourne, FL 32934	<b>INSURER B: Florida Automobile JUA</b>		<b>99999</b>	
	<b>INSURER C: James River Insurance Company</b>		<b>12203</b>	
	<b>INSURER D:</b> _____			
	<b>INSURER E:</b> _____			
	<b>INSURER F:</b> _____			

**COVERAGES                                      CERTIFICATE NUMBER:                                      REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WYD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER: _____			USPGL0032724	8/3/2024	8/3/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 0 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY Non-owned autos <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY			FCA0900000429	3/10/2024	3/10/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,500,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED \$ _____ RETENTION \$ _____			USXGL0012424	8/3/2024	8/3/2025	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000
<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N <input type="checkbox"/> N/A If yes, describe under DESCRIPTION OF OPERATIONS below							PER STATUTE _____ OTH-ER _____ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
C	Hired Auto Liability			CA43601231-04	3/10/2024	3/10/2025	PER OCCURENCE \$ 1,000,000
C	EXCESS OVER HIRED AL			00100816-4	3/10/2024	3/10/2025	PER OCCURENCE \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 Professional Liability:  
 \$3,000,000 per occurrence/\$3,000,000 aggregate  
 8/3/24-8/3/25/Pol #VNPL016697/Gemini Insurance Co.

<b>CERTIFICATE HOLDER</b>   Insured Copy For Bld Purposes	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
5/8/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> SUNZ Insurance Solutions, LLC. ID: (Howard) c/o Howard Leasing, Inc. 6302 Manatee Ave. W Bradenton, FL 34209	<b>CONTACT NAME:</b> Sondra Kelly	
	<b>PHONE (A/C, No, Ext):</b> 941-761-7704	<b>FAX (A/C, No):</b> 941-761-7706
<b>E-MAIL ADDRESS:</b> skelley@howardleasinginc.com		
<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
<b>INSURER A:</b> United Wiscon Insurance Company		29157
<b>INSURER B:</b>		
<b>INSURER C:</b>		
<b>INSURER D:</b>		
<b>INSURER E:</b>		
<b>INSURER F:</b>		


**COVERAGES**      **CERTIFICATE NUMBER:** 79897606      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR L WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Per accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WC520-00001-024-SZ WC520-00001-023-SZ	5/1/2024 5/1/2023	5/1/2025 5/1/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Coverage provided for all leased employees but not subcontractors of: US Corrections LLC Client Eff Date: 3/14/2024

<b>CERTIFICATE HOLDER</b> US CORRECTIONS, LLC 517 HICKORY HILLS BLVD WHITESCREEK TN 37189	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE  Rick Leonard
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U.S. Department of Transportation  
Federal Motor Carrier Safety Administration

1200 New Jersey Ave., S.E.  
Washington, DC 20590

**SERVICE DATE**  
August 13, 2014

**PERMIT**  
**MC-872586-P**  
U.S. DOT No. 2515080  
US CORRECTIONS LLC  
D/B/A USC  
CHARLOTTE, NC

This Permit is evidence of the carrier's authority to engage in transportation as a **contract carrier of passengers** by motor vehicle in interstate or foreign commerce.

This authority will be effective as long as the carrier maintains compliance with the requirements pertaining to insurance coverage for the protection of the public (49 CFR 387); the designation of agents upon whom process may be served (49 CFR 366); and tariffs or schedules (49 CFR 1312). Failure to maintain compliance will constitute sufficient grounds for revocation of this authority.

Service must be performed under a continuing agreement with one or more persons.

A handwritten signature in black ink, appearing to read "Jeffrey L. Secrist".

Jeffrey L. Secrist, Chief  
Information Technology Operations Division

**NOTE:** Willful and persistent noncompliance with applicable safety fitness regulations as evidenced by a DOT safety fitness rating of "Unsatisfactory" or by other indicators, could result in a proceeding requiring the holder of this certificate or permit to show cause why this authority should not be suspended or revoked.

PPO

USDOT Number  
  MC/MX Number  
  Name  
 Enter Value:

## Company Snapshot

US CORRECTIONS LLC  
USDOT Number: 2515080

**ID/Operations | [Inspections/Crashes In US](#) | [Inspections/Crashes In Canada](#) | [Safety Rating](#)**

Carriers: If you would like to update the following ID/Operations information, please complete and submit form [MCS-150](#) which can be obtained [online](#) or from your State FMCSA office. If you would like to challenge the accuracy of your company's safety data, you can do so using FMCSA's [DataQs](#) system.

**USDOT Status**

- **ACTIVE:** The entity's US DOT number is active.
- **INACTIVE:** Inactive per 49 CFR 390.19(b)(4); biennial update of MCS-150 data not completed.
- **OUT-OF-SERVICE:** Carrier is under any type of out-of-service order and is not authorized to operate.

**Operating Authority Status**

- **AUTHORIZED FOR { Passenger, Property, HHG }:** This will list the specific operating authorities the carrier (or broker) is allowed to operate.
- **NOT AUTHORIZED:** The entity does not have any operating authority and/or is not authorized to engage in interstate, for-hire operations.  
 \*Please Note: NOT AUTHORIZED does not apply to Private or Intrastate operations.
- **OUT-OF-SERVICE:** Carrier is under any type of out-of-service order and is not authorized to operate.

**Out of Service Date**

Indicates the date the company was ordered Out of Service. If there are multiple Out of Service orders, the earliest date will be displayed.

**Please note:** If there are multiple Out-of-Service orders, the earliest date will be displayed.

For help on the explanation of individual data fields, click on any field name or for help of a general nature go to [SAFER General Help](#).

The information below reflects the content of the FMCSA management information systems as of 08/11/2024.

To find out if this entity has a pending insurance cancellation, please [click here](#).

**Other Information for this Carrier**

- ▼ [SMS Results](#)
- ▼ [Licensing & Insurance](#)

USDOT INFORMATION			
<b>Entity Type:</b>	CARRIER		
<b>USDOT Status:</b>	ACTIVE	<b>Out of Service Date:</b>	None
<b>USDOT Number:</b>	2515080	<b>State Carrier ID Number:</b>	
<b>MCS-150 Form Date:</b>	11/11/2022	<b>MCS-150 Mileage (Year):</b>	6,400,000 (2022)
OPERATING AUTHORITY INFORMATION			
<b>Operating Authority Status:</b>	AUTHORIZED FOR Passenger For Licensing and Insurance details <a href="#">click here</a> .		
<b>MC/MX/FF Number(s):</b>	MC-872586		
COMPANY INFORMATION			
<b>Legal Name:</b>	US CORRECTIONS LLC		
<b>DBA Name:</b>	USC		
<b>Physical Address:</b>	517 HICKORY HILLS BLVD WHITES CREEK, TN 37189		
<b>Phone:</b>	(615) 352-9798		
<b>Mailing Address:</b>	PO BOX 171078 NASHVILLE, TN 37217		
<b>DUNS Number:</b>	--		
<b>Power Units:</b>	40	<b>Drivers:</b>	70
<b>Operation Classification:</b>			
	<input checked="" type="checkbox"/> Auth. For Hire	Priv. Pass.(Non-business)	State Gov't
	Exempt For Hire	Migrant	Local Gov't
	Private(Property)	U.S. Mail	Indian Nation
	<input checked="" type="checkbox"/> Priv. Pass. (Business)	Fed. Gov't	
<b>Carrier Operation:</b>			
	<input checked="" type="checkbox"/> Interstate	Intrastate Only (HM)	Intrastate Only (Non-HM)
<b>Cargo Carried:</b>			
	General Freight	Liquids/Gases	Chemicals
	Household Goods	Intermodal Cont.	Commodities Dry Bulk
	Metal: sheets, coils, rolls	<input checked="" type="checkbox"/> Passengers	Refrigerated Food
	Motor Vehicles	Oilfield Equipment	Beverages
	Drive/Tow away	Livestock	Paper Products
	Logs, Poles, Beams, Lumber	Grain, Feed, Hay	Utilities
	Building Materials	Coal/Coke	Agricultural/Farm Supplies
	Mobile Homes	Meat	Construction
	Machinery, Large Objects	Garbage/Refuse	Water Well

[ID/Operations](#) | [Inspections/Crashes In US](#) | [Inspections/Crashes In Canada](#) | [Safety Rating](#)

US Inspection results for 24 months prior to: 08/11/2024

Total Inspections: 0  
Total IEP Inspections: 0

Note: Total inspections may be less than the sum of vehicle, driver, and hazmat inspections. Go to [Inspections Help](#) for further information.

Inspection Type	Inspections:			
	Vehicle	Driver	Hazmat	IEP
Inspections	0	0	0	0
Out of Service	0	0	0	0
Out of Service %	0%	0%	0%	0%
Nat'l Average % as of DATE 07/26/2024*	22.26%	6.67%	4.44%	N/A

\*OOS rates calculated based on the most recent 24 months of inspection data per the latest monthly SAFER Snapshot.

Crashes reported to FMCSA by states for 24 months prior to: 08/11/2024

Note: Crashes listed represent a motor carrier's involvement in reportable crashes, without any determination as to responsibility.

Type	Crashes:			
	Fatal	Injury	Tow	Total
Crashes	0	0	0	0

[ID/Operations](#) | [Inspections/Crashes In US](#) | [Inspections/Crashes In Canada](#) | [Safety Rating](#)

Canadian Inspection results for 24 months prior to: 08/11/2024

Total inspections: 0

Note: Total inspections may be less than the sum of vehicle and driver inspections. Go to [Inspections Help](#) for further information.

Inspection Type	Inspections:	
	Vehicle	Driver
Inspections	0	0
Out of Service	0	0
Out of Service %	0%	0%

Crashes results for 24 months prior to: 08/11/2024

Note: Crashes listed represent a motor carrier's involvement in reportable crashes, without any determination as to responsibility.

Type	Crashes:			
	Fatal	Injury	Tow	Total
Crashes	0	0	0	0

[ID/Operations](#) | [Inspections/Crashes In US](#) | [Inspections/Crashes In Canada](#) | [Safety Rating](#)

The Federal safety rating does not necessarily reflect the safety of the carrier when operating in intrastate commerce.

Carrier Safety Rating:

The rating below is current as of: 08/11/2024

Review Information:

Rating Date:	03/17/2016	Review Date:	03/15/2016
Rating:	Satisfactory	Type:	Compliance Review





# Request for Taxpayer Identification Number and Certification

**Give Form to the  
 requester. Do not  
 send to the IRS.**

▶ Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Print or type.  
See Specific Instructions on page 3.

<b>1</b> Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. <b>US Corrections, LLC</b>	
<b>2</b> Business name/disregarded entity name, if different from above	
<b>3</b> Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only <b>one</b> of the following seven boxes.  <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate  <input checked="" type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ <u>  <b>S</b>  </u> <b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is <b>not</b> disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.  <input type="checkbox"/> Other (see instructions) ▶	<b>4</b> Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  Exempt payee code (if any) _____  Exemption from FATCA reporting code (if any) _____  <small>(Applies to accounts maintained outside the U.S.)</small>
<b>5</b> Address (number, street, and apt. or suite no.) See instructions. <b>PO Box 146</b>	Requester's name and address (optional)
<b>6</b> City, state, and ZIP code <b>Whites Creek, TN 37189</b>	
<b>7</b> List account number(s) here (optional)	

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

<b>Social security number</b>									
<b>or</b>									
<b>Employer identification number</b>									
8	2	-	3	2	0	1	2	6	4

### Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	Signature of U.S. person ▶ <u>Patricia Broom</u>	Date ▶ <u>2/2/24</u>
------------------	--	----------------------

### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
  - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
  - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
  - Form 1099-S (proceeds from real estate transactions)
  - Form 1099-K (merchant card and third party network transactions)
  - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
  - Form 1099-C (canceled debt)
  - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.
- If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*



Company ID Number: 2410645

## **THE E-VERIFY MEMORANDUM OF UNDERSTANDING FOR EMPLOYERS**

### **ARTICLE I PURPOSE AND AUTHORITY**

The parties to this agreement are the Department of Homeland Security (DHS) and US Corrections, LLC (Employer). The purpose of this agreement is to set forth terms and conditions which the Employer will follow while participating in E-Verify.

E-Verify is a program that electronically confirms an employee's eligibility to work in the United States after completion of Form I-9, Employment Eligibility Verification (Form I-9). This Memorandum of Understanding (MOU) explains certain features of the E-Verify program and describes specific responsibilities of the Employer, the Social Security Administration (SSA), and DHS.

Authority for the E-Verify program is found in Title IV, Subtitle A, of the Illegal Immigration Reform and Immigrant Responsibility Act of 1996 (IIRIRA), Pub. L. 104-208, 110 Stat. 3009, as amended (8 U.S.C. § 1324a note). The Federal Acquisition Regulation (FAR) Subpart 22.18, "Employment Eligibility Verification" and Executive Order 12989, as amended, provide authority for Federal contractors and subcontractors (Federal contractor) to use E-Verify to verify the employment eligibility of certain employees working on Federal contracts.

### **ARTICLE II RESPONSIBILITIES**

#### **A. RESPONSIBILITIES OF THE EMPLOYER**

1. The Employer agrees to display the following notices supplied by DHS in a prominent place that is clearly visible to prospective employees and all employees who are to be verified through the system:
  - a. Notice of E-Verify Participation
  - b. Notice of Right to Work
2. The Employer agrees to provide to the SSA and DHS the names, titles, addresses, and telephone numbers of the Employer representatives to be contacted about E-Verify. The Employer also agrees to keep such information current by providing updated information to SSA and DHS whenever the representatives' contact information changes.
3. The Employer agrees to grant E-Verify access only to current employees who need E-Verify access. Employers must promptly terminate an employee's E-Verify access if the employer is separated from the company or no longer needs access to E-Verify.



Company ID Number: 2410645

**Approved by:**

<b>Employer</b> US Corrections, LLC	
<b>Name (Please Type or Print)</b> Joel Brasfield	<b>Title</b>
<b>Signature</b> Electronically Signed	<b>Date</b> 04/23/2024
<b>Department of Homeland Security – Verification Division</b>	
<b>Name (Please Type or Print)</b> USCIS Verification Division	<b>Title</b>
<b>Signature</b> Electronically Signed	<b>Date</b> 04/23/2024



Company ID Number: 2410645

### Information Required for the E-Verify Program

#### Information relating to your Company:

<b>Company Name</b>	US Corrections, LLC
<b>Company Facility Address</b>	517 Hickory Hills Blvd Whites Creek, TN 37189
<b>Company Alternate Address</b>	PO Box 146 Whites Creek, TN 37189
<b>County or Parish</b>	DAVIDSON
<b>Employer Identification Number</b>	823201264
<b>North American Industry Classification Systems Code</b>	541
<b>Parent Company</b>	
<b>Number of Employees</b>	100 to 499
<b>Number of Sites Verified for</b>	2 site(s)



Company ID Number: 2410645

Are you verifying for more than 1 site? If yes, please provide the number of sites verified for in each State:

FL	1
TN	1



**Company ID Number:** 2410645

Information relating to the Program Administrator(s) for your Company on policy questions or operational problems:

Name Joel Brasfield  
Phone Number 6158569883  
Fax  
Email [ibrasfield@prisonertransport.net](mailto:ibrasfield@prisonertransport.net)

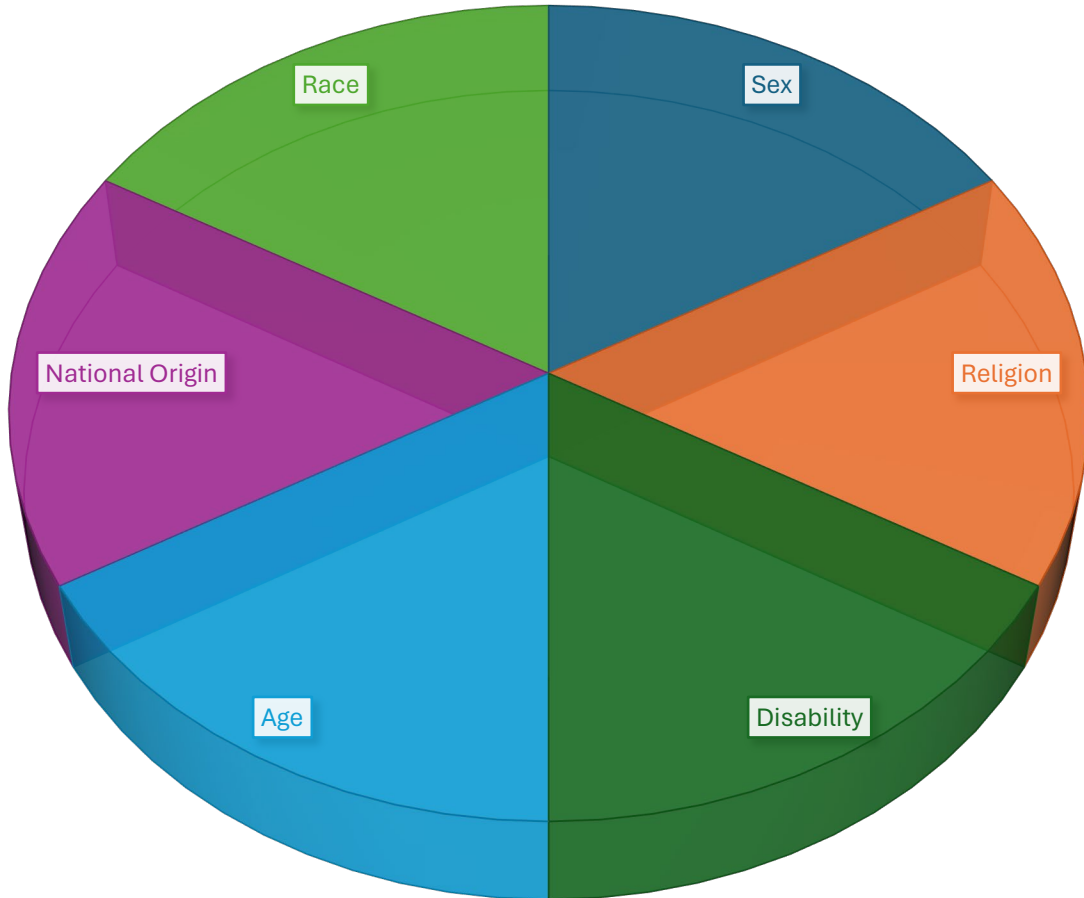
Name Tanisha Cheek  
Phone Number 8663888488114  
Fax  
Email [tcheek@prisonertransport.net](mailto:tcheek@prisonertransport.net)



# US CORRECTIONS, LLC

PO BOX 146  
WHITES CREEK, TN 37189  
PH: 615.352.9798  
FAX: 615.352.9737  
[INFO@PRISONERTRANSPORT.NET](mailto:INFO@PRISONERTRANSPORT.NET)

## US CORRECTIONS, LLC AFFIRMATIVE ACTION PLAN



Tanisha Cheek

Client Services & Business Development Manager

**US Corrections, LLC**

866.388.8488 ext. 114

[tcheek@prisonertransport.net](mailto:tcheek@prisonertransport.net)



# US CORRECTIONS, LLC

PO BOX 146  
WHITES CREEK, TN 37189  
PH: 615.352.9798  
FAX: 615.352.9737  
[INFO@PRISONERTRANSPORT.NET](mailto:INFO@PRISONERTRANSPORT.NET)

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STATE OF WEST VIRGINIA  
**PURCHASING AFFIDAVIT**

**CONSTRUCTION CONTRACTS:** Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

**ALL CONTRACTS:** Under W. Va. Code §15A-3-14, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

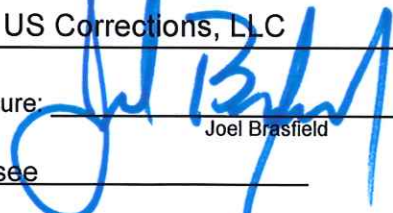
**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: US Corrections, LLC

Authorized Signature:  Date: 09.24.2024  
Joel Brasfield

State of Tennessee

County of Davidson, to-wit:

Taken, subscribed, and sworn to before me this 24th day of September, 2024.

My Commission expires 09.05.2028, 2024.

AFFIX SEAL HERE



NOTARY PUBLIC



Purchasing Affidavit (Revised 03/09/2019)

**DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.**

US Corrections, LLC

---

**(Name, Title)**

Tanisha Cheek, Business Development & Contracts Manager

---

**(Printed Name and Title)**

PO Box 146 Whites Creek, TN 37189

---

**(Address)**

615.352.9798 ext. 114 615.352.9737

---

**(Phone Number) / (Fax Number)**

tcheek@prisonertransport.net

---

**(E-mail address)**

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

*By signing below, I further certify that I understand that this Contract is subject to the provisions of West Virginia code and rules and applicable adopted procedures; therefore, purchases and contracts violating West Virginia Code and rules are void and of no effect.*

US Corrections, LLC

(Company)

(Authorized Signature)

Representative Name, Title

Joel Brasfield President & General Counsel

(Printed Name & Title of Authorized Representative)

09.24.2024

(Date)

615.352.9798 ext. 114 615.352.9737

(Phone Number) (Fax Number)

**ADDENDUM ACKNOWLEDGEMENT FORM**

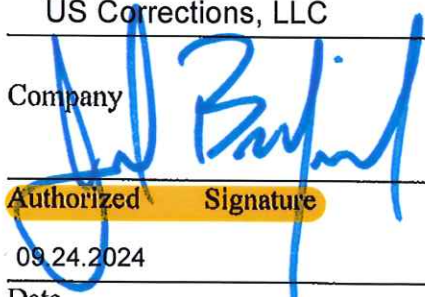
**SOLICITATION NO.:**

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification. Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received: **N/A**  
*(Check the box next to each addendum received)*

- |   |  |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

US Corrections, LLC  
\_\_\_\_\_  
Company  
  
\_\_\_\_\_  
Authorized Signature  
Joel Brasfield, President & General Counsel  
09.24.2024  
\_\_\_\_\_  
Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

REQUEST FOR QUOTATION  
ARFQ DCR250000019  
Inmate Transportation Services

---

**Contract Manager:** Tanisha Cheek  
**Telephone Number:** 615.352.9798 ext. 114  
**Fax Number:** 615.352.9737  
**Email Address:** tcheek@prisonertransport.net



U.S. CORRECTIONS  
YOUR #1 CHOICE FOR INMATE TRANSPORTATION

PO BOX 171078  
NASHVILLE, TN 37217  
PH: 615.352.9798  
FAX: 615.352.9737  
[info@prisonertransport.net](mailto:info@prisonertransport.net)

September 24, 2024

**State of West Virginia Div. of Purchasing  
Inmate Transportation Services- ARFQ DCR250000019**

**RE: Terms and Conditions of Proposal**

To the reviewing panel,

We are requesting that prior to an award being made, if we are selected, we may discuss the following terms and conditions before entering into an agreement with the County.

---

**Services Contract - Insurance**

We propose that the provided coverages and limits on the attached certificates of insurance be sufficient for the services to be performed.

---

**Services Contract - Termination**

We request 30-days termination for convenience.

---

**Services Contract - Subcontracting**

We request that nothing in the resulting agreement prevents US Corrections from assigning or performing the services herein by any subsidiary or affiliate companies of US Corrections.

---

**Services Contract - Indemnification**

We propose the following Indemnification language.

*Contractor agrees, upon receipt of written notice of a claim or action, to defend the claim or action, or take other appropriate measure to indemnify, and hold harmless the County, its Officers, its Agents, and its Employees from and against all claims and actions for bodily injury, death, or property damages caused by the fault of the Contractor, its Officers, its Agents, or its Employees. Contractor is obligated to indemnify only to the extent of the fault of the Contractor, its Officers, its Agents, or its Employees. However, the Contractor shall have no obligation as set forth above with respect to any claim or action from bodily injury, death or property damages arising out of the fault of the County, its Officers, its Agents, or its Employees.*

---

## Services Contract - Forces Majeure

We request the following forces majeure language be incorporated in the resulting agreement.

*Neither party shall be liable in damages or have the right to terminate this agreement for any delay or default in performing hereunder if such delay or default is caused by conditions beyond its control or are inadvisable, commercially impracticable, or illegal including by not limited to acts of God, government restrictions (including the denial or cancellation of any necessary license or certification), wars, insurrections, acts of terrorism, threats of terrorism, civil disorder, labor strikes or disruptions, epidemics, pandemics and/or any other cause that is beyond the reasonable control of the party whose performance is affected (including mechanical, electronic, or communications failure). Contractor reserves the right to refuse to move any Prisoner for any reason. Nothing in this agreement shall be construed to obligate the Contractor to accept any move of behalf of the Department under this agreement.*

---

Please contact me at 615-352-9798 ext. 114 with any questions and thank you again for your consideration.

Best,

**Tanisha Cheek**

*Director of Sales & Contracts*

**U.S. Corrections**

Phone: 615-352-9798 Ext:114

Fax: 615-352-9737

[tcheek@prisonertransport.net](mailto:tcheek@prisonertransport.net)

